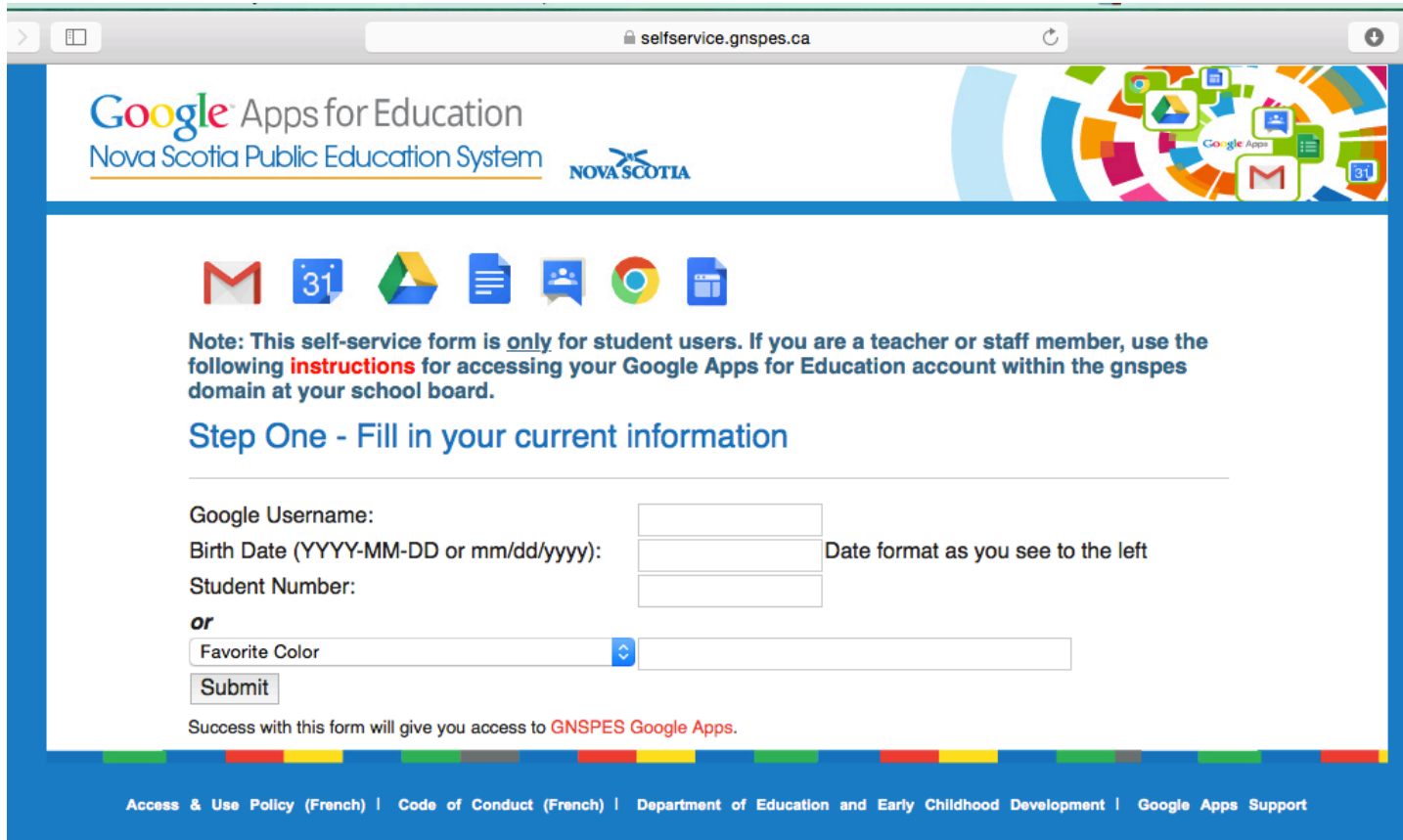


Resetting password for gnspecs.ca STUDENT accounts!

Students will need their birthdate and student number

1. Go to selfservice.gnspecs.ca by typing this exact address in your browser. Do not google search it.
 2. Type in [google username](#) - three initials (last name, first name, middle name) plus last six digits of the student number. I.e. ede111222 If the student has two middle names, it should be the first one.
 3. Type in [birthdate](#) using the date format. For single digits, use a zero in front of the digit. I.e. 01
 4. The favourite colour is OPTIONAL. Best to [use student number](#).
 5. The student will then be directed to the [password reset page](#). Again, the favourite colour is OPTIONAL.
 6. Once the password is reset, the student can use all the Google Suite features, including Google Classroom.
- ** Remember, [ONLY gnspecs.ca accounts have access to Google Classroom](#). Gmail will not work.



The screenshot shows a web browser window with the address bar displaying "selfservice.gnspecs.ca". The page header includes the "Google Apps for Education" logo and the "Nova Scotia Public Education System" logo. Below the header, there are icons for various Google Apps: Gmail, Calendar, Drive, Docs, Meet, Chrome, and Sheets. A note states: "Note: This self-service form is only for student users. If you are a teacher or staff member, use the following **instructions** for accessing your Google Apps for Education account within the gnspecs domain at your school board." The main heading is "Step One - Fill in your current information". The form contains the following fields: "Google Username:" with a text input box; "Birth Date (YYYY-MM-DD or mm/dd/yyyy):" with a text input box and a note "Date format as you see to the left"; "Student Number:" with a text input box; "or" in bold; "Favorite Color" with a dropdown menu and a text input box; and a "Submit" button. At the bottom of the form, it says "Success with this form will give you access to GNSPES Google Apps." The footer of the page contains links for "Access & Use Policy (French)", "Code of Conduct (French)", "Department of Education and Early Childhood Development", and "Google Apps Support".